

THE MEL CLEMENS COMMUNITY SERVICE AWARD

ELIGIBILITY & REQUIREMENTS: The Mel Clemens Community Service Award is presented to an individual who has displayed outstanding volunteer service in the community within the last year. This award recognizes a Reynoldsburg resident who has had a major impact in promoting the City of Reynoldsburg. Their pride in our community is apparent and demonstrated by their volunteerism and efforts to make a positive difference in our City. Such an award will recognize not only the community service and volunteerism but the compassion, respect and kindness shown to others and the way they have consistently improved the quality of life in Reynoldsburg. The Award recipient will receive city-wide recognition for their extraordinary efforts, their name on a plaque which hangs in City Hall, and a plaque for their achievement.

Qualities looked for are as follows:

- A person who continually volunteers his or her time, dedication and talents to the citizens of Reynoldsburg to make Reynoldsburg a great place to live, work, play and learn.
- A person who has made a positive difference to the lives of fellow citizens.
- Someone who is dedicated to Reynoldsburg and concerned for others. They may serve on service, school, church, or community committees.
- A person who has shown a willingness to work with other Reynoldsburg residents, who is enthusiastic about the city and its citizens, and who works continually towards the betterment of the community.
- A person with the qualities of honesty and integrity. In choosing the recipient, regard will be given to the nominee's achievements in the year immediately prior to receiving the award, as well as their past achievements and ongoing contributions to the community.
- Paid employees, elected officials, individuals running for an elected position or individuals who receive compensation or course credit for their work are not eligible. All time and efforts must be completely voluntary.
- The nominee must be a Reynoldsburg resident at time of nomination and must have lived in the City of Reynoldsburg for at least five (5) consecutive years.
- Volunteers may not nominate themselves.
- Nominees cannot receive an award in three consecutive years.

The City of Reynoldsburg acknowledges and values all of the nominees and volunteers who generously give of their time to the community.

NOMINATION REVIEWAL PROCESS: This award was created to recognize the extensive hours that volunteers contribute to ensure the continued success of our community. Often times, these efforts are behind the scenes and go without recognition. The volunteer award is named after Melvin Clemens, for his exemplary commitment of time, energy and efforts to improve the City of Reynoldsburg. Incomplete nomination forms will not be reviewed.

IMPORTANT SUBMISSION REQUIREMENTS:

- All nominations must be submitted on the Nomination Form
- Only fully completed forms will be accepted
- Two references are required for each nomination; letter must be signed
- The nomination form must be signed and dated by the nominator and both references
- The nominator may not serve as one of the references
- Family or self-nomination will not be considered
- Previous award recipients from the past 5 years are ineligible

CONTACT INFORMATION FOR VOLUNTEER NOMINATED

Volunteer Name/ Volunteer Organization: _____

Mailing Address: _____

E-Mail Address: _____ Phone Number: _____

Name and Brief Description of the Volunteer's Organization or Event:

Approximate Number of Hours Contributed Over the Past Year: _____

Three words that best describe the volunteer: _____





A series of horizontal lines for writing, consisting of 25 evenly spaced lines extending across the width of the page.

YOUR NAME: _____

MAILING ADDRESS: _____

E-MAIL ADDRESS: _____ PHONE NUMBER: _____

Signature of Nominator _____

Please return completed nomination forms to:

City of Reynoldsburg Parks and Recreation Department

7232 East Main Street

Reynoldsburg, OH 43068

*Nominations may also be e-mailed to dbauman@reynoldsburg.gov

Nominations must be received by 4:00pm on October 30, 2023.

Questions? Please contact Donna Bauman, Parks and Recreation Director at
dbauman@reynoldsburg.gov or 614.322.6806

