



ECONOMIC DEVELOPMENT INCENTIVE CONSIDERATION WORKSHEET

Please note that submitting this worksheet **does not** guarantee that a project will be extended an incentive offer.

General Information	
Company Name	
Current Address	
Website	
Company NAICS Code	
Company Contact	Name:
	Title:
	Email Address:
	Phone Number:
Real Estate Broker or Consultant Contact	Name:
	Contact Info:
	<input type="checkbox"/> Not Applicable
Company Industrial Sector	
Company overview/description of business functions	
Reason(s) Company desires a Reynoldsburg location	
Organization Type (for information only)	<input type="checkbox"/> Minority Owned Business <input type="checkbox"/> Woman Owned Business <input type="checkbox"/> Not Applicable <input type="checkbox"/> Veteran Owned Business
This project is a...(mark applicable statements)	<input type="checkbox"/> Retention of current Reynoldsburg office at the same location
	<input type="checkbox"/> Expansion of a current Reynoldsburg office at the same location
	<input type="checkbox"/> Expansion or relocation of a current Reynoldsburg office to another Reynoldsburg location
	<input type="checkbox"/> Relocation of an office to Reynoldsburg from within the Central Ohio region
	<input type="checkbox"/> New office/location opening in Reynoldsburg

Site Search & Land Use

Key drivers for site location decision
(other than incentives)

Addresses or parcel numbers (PIDs) of
other facilities/site(s) **outside of
Reynoldsburg** that are under
consideration
(required)

Have you identified a Reynoldsburg
facility/site?

If **yes**, list address(es)/parcel(s)

Have you confirmed that the desired
use meets the current **zoning** at this
facility/site?

Existing square footage

Projected square footage desired with
new facility

Desired site size (acreage)

Number of parking spaces desired

<p>Buy or lease?</p> <p>If lease, list projected lease start date, term, and applicable years: (Note: Reynoldsburg incentives typically require a minimum 5-year lease commitment)</p>	<p><input type="checkbox"/> Purchase</p> <p>If purchase, will the company own the building, or is this a leadership investment with a leaseback to the company?</p> <p><input type="checkbox"/> Lease</p> <p style="padding-left: 40px;"><u>Start date:</u></p> <p style="padding-left: 40px;"><u>Term (# years):</u></p>
<p>Existing building or new construction?</p>	<p><input type="checkbox"/> Existing Building</p> <p><input type="checkbox"/> New Construction</p>

Timing	
<p>Anticipated timing for site selection, construction/fit-up, occupancy, etc.</p>	
<p>Desired move-in date</p>	
<p>Current lease expiration date (if applicable)</p>	<p><input type="checkbox"/> Not Applicable</p>

Workforce	
<p>Are employees W-2s, contract (1099), leased, other?</p>	<p>Select all that apply:</p> <p><input type="checkbox"/> W-2</p> <p><input type="checkbox"/> Contract/1099</p> <p><input type="checkbox"/> Leased</p> <p><input type="checkbox"/> Other:</p>
<p>Will the employees estimated above report to a physical Reynoldsburg location regularly, or do you operate with traveling employees / regular telecommuting / work-from-home options? Please explain.</p>	
<p>Please describe the new positions you will be recruiting for your expansion plans, and any specific skill sets necessary (as applicable). Please also describe the percent of time employees will be required to report to the office.</p>	

<p>Building type desired?</p>	<input type="checkbox"/> Office <input type="checkbox"/> Single-Tenant <input type="checkbox"/> Multi-Tenant <input type="checkbox"/> No preference <input type="checkbox"/> Flex <input type="checkbox"/> Industrial <input type="checkbox"/> Other:
<p>Please list specific site needs (such as transportation access, driveway/access points, outdoor storage space, visibility, etc.)</p>	<input type="checkbox"/> Not Applicable
<p>Please list unique utility or infrastructure needs (such as fiber optics/telecom, electric, natural gas, water, sewer)</p>	<input type="checkbox"/> Not Applicable
<p>Projected capital investment (\$)</p>	
<p>Do you anticipate the facility needing improvements (cosmetic or significant renovation; interior and/or exterior) prior to move-in?</p>	

Payroll & Full-Time Employment History – ACTUAL

Please provide full-time equivalent (FTE) headcount and payroll information **within Reynoldsburg's corporate limits** if this project involves an expansion of an existing Reynoldsburg company. Payroll data can be found in Box 18 on Form W-2, Local wages, tips, etc.

<p style="text-align: center;">As of 12/31/2019</p>	<p>Total Annual Payroll:</p>	
	<p>W-2 FTE Headcount:</p>	
<p style="text-align: center;">As of 12/31/2020</p>	<p>Total Annual Payroll:</p>	
	<p>W-2 FTE Headcount:</p>	
<p style="text-align: center;">As of 12/31/2021</p>	<p>Total Annual Payroll:</p>	
	<p>W-2 FTE Headcount:</p>	

Please explain the remote work policy in place for each of the previous three years.

If your employee headcount has declined in the past three years, please explain the reasons behind the reduction(s).

PROJECTED Payroll & Full-Time Employment for Reynoldsburg Location Under Consideration

Please fill out this portion of the worksheet for the full-time equivalent (FTE) headcount and payroll that would be retained, expanded, or relocated **within Reynoldsburg's corporate limits**. Payroll data can be found in Box 18 on Form W2, Local wages, tips, etc.

NOTE: For "Total Annual Payroll," please provide the total payroll the company budgets for and expects to pay out between January 1 – December 31 for each year. For "W-2 FTE Headcount," please provide the approximate number of FTEs expected to be on staff by year end (Dec. 31), recognizing new FTEs may be added throughout the year. For "Annual In-Office Payroll" please provide the dollar value of payroll that would be physically reporting to the office in Reynoldsburg on an annual basis. For example, if a firm has a hybrid work model, the "Total Annual Payroll" assigned to the office will be larger than the "Annual In-Office Payroll" since employees would not be required to work in the Reynoldsburg office on a daily basis.

Calendar Year 2022:	Total Annual Payroll:	
	Annual In-Office Payroll:	
	W-2 FTE Headcount (Year End):	
Calendar Year 2023:	Total Annual Payroll:	
	Annual In-Office Payroll:	
	W-2 FTE Headcount (Year End):	
Calendar Year 2024:	Total Annual Payroll:	
	Annual In-Office Payroll:	
	W-2 FTE Headcount (Year End):	
Calendar Year 2025:	Total Annual Payroll:	
	Annual In-Office Payroll:	
	W-2 FTE Headcount (Year End):	
Calendar Year 2026:	Total Annual Payroll:	
	Annual In-Office Payroll:	
	W-2 FTE Headcount (Year End):	
Calendar Year 2027:	Total Annual Payroll:	
	Annual In-Office Payroll:	
	W-2 FTE Headcount (Year End):	

Calendar Year 2028:	Total Annual Payroll:	
	Annual In-Office Payroll:	
	W-2 FTE Headcount (Year End):	

Additional Information (Optional)

Please use this space for any additional detail on the project that you may wish to provide.